



## Minutes of the PPG Meeting held on MONDAY 8<sup>TH</sup> JANUARY 2024 at 7pm at BATTLE HEALTH CENTRE

			ACTION
1	Attendees	Martine Blaser-Smart (Chair) Libby Looseley (Practice) Jenny Daniels (Secretary) Keith MacPherson (Treasurer) Alison Sarson Karen Collier-Keywood John Schultz (Deputy Chair) Stephen Hardy Sue Peters Chips Bishop Sally Slyfield Sue Lindsay	
2	Apologies	Steve MacDonald Elodie Lanworn Janet Stone Lisa Wallace Sara Stonor Amanda Baldock-Apps David Faithful Sarah Beighton	
3	Welcome	Martine welcomed everyone to the meeting.	
4	Minutes of the last meeting held 27 <sup>th</sup> November 2023	The PPG and reps from the PCN had agreed at the last meeting to work together to roll-out the NHS App across the Robertsbridge/Battle patient community. Although it was acknowledged that this is not the right time to do this work as there are further refinements to make to the NHS App, it was agreed that this initiative should not be lost.	PPG and PCN will work together to roll out NHS App in Robertsbridge and Battle
5	Update on new Surgery in Robertsbridge	Libby gave a positive update on the progress of the new Surgery planned for Robertsbridge.  Regarding the funding, the CIL (Community Infrastructure Levy) 'expression of interest' had been considered and it has been approved. A full bid is now being prepared for submission.	

		<p>It is also expected that the planning application will be considered by RDC shortly and the outcome should be known before the end of the month.</p> <p>With regard to the Lease of Oldwood surgery, this has now expired and negotiations are continuing. An update will be given at the next PPG meeting.</p>	
6	Staffing	<p>Libby announced that Warren the paramedic will be leaving the practice at the end of February and it is expected that his post will be recruited to shortly. Recruitment is also taking place to fill a temporary receptionist vacancy.</p>	
7	Update on services	<p>In light of the present staffing shortages, the practice is no longer able to provide Ear Syringing services. Patients will be made aware that they can purchase services privately or alternatively buy an ear bulb from a pharmacy and self-administer.</p>	
8	PPG ACTION PLAN	<p>A discussion took place on the role of the PPG and it was felt that the PPG should be involved in practical tasks that would have an impact on the patient community and make a direct contribution to improved health. It was considered that work around promoting the NHS App such as workshops to help people download the NHS App on to their phones would help both patients and the practice. Libby shared the plan from the PCN to bring representatives from the PPGs in Rother Rural together, to share activities and ideas - an initiative that will take place in the near future.</p> <p>It was also suggested that PPG support should be given to the Social Prescribers in the practice to ensure they are aware of all the activities that take place in Robertsbridge and Battle.</p> <p>It was considered that in order to identify those people who would benefit most from information on available activities, a range of media should be used i.e. social media, leaflets, texts, newsletters, posters etc. It was pointed out that in Burwash local information is sent directly to people via email whereas in Robertsbridge and Battle people are directed to the website, an action which many may not take-up.</p>	<p>Reps form PPG to meet with other PPG reps in Rother Rural PCN</p>
9	Patient issues	<p>No specific patient issues were raised although there were a number of positive stories where patients had received an outstanding service from the practice and other NHS services including hospital services.</p>	

10	AOB	The Annual Sussex Mental Health Insight Forum will take place on 6 <sup>th</sup> February 2024 from 1 pm to 4pm online. Jenny agreed to send the link to reserve places to Libby who will circulate to all PPG members	Jenny to send link to Libby
11	Date of next meeting	Monday 11 <sup>th</sup> March 2024 7pm at the Robertsbridge Club.	