



Minutes of the PPG Meeting held on TUESDAY 5TH SEPTEMBER
2023 at 7pm at Battle Health Centre

	Item		ACTION
1	Attendees	Martine Blaser-Smart (Chair) Libby Looseley (Practice) Jenny Daniels (Secretary) Elodie Lanworn (PPG Facebook admin) Karen Collier-Keywood Keith McPherson (Treasurer) John Schultz Chips Bishop Sara Stonor Sue Lindsay	
2	Apologies	Steve MacDonald Alison Sarson Stephen Hardy Janet Stone Lisa Wallace Sue Peters Amanda Baldock-Apps David Faithful Sally Slyfield Annette Hawkins Sarah Beighton	
3	Welcome	Martine welcomed everyone to the meeting including new members Sara Stonor and Sue Lindsay. The Minutes of the last meeting (17 th July) were accepted as accurate.	
4	Update on new surgery	Libby gave an overview of the background and present position of the building of a new surgery in Robertsbridge. Libby was then able to share with the PPG that NHS England had declined additional funding. However, the PPG were reassured that other potential funders are being actively pursued and a bid is in process. We await the outcome. Libby then gave an update on the position of the Lease on the present Robertsbridge surgery which is due to expire in December 2023. She is seeking advice on an extension.	

5	National GP Survey results	The PPG were delighted to hear that a Survey across Sussex (East Sussex, West Sussex and Brighton & Hove) covering 157 surgeries, ranked Oldwood Surgery as fourth best GP Practice in the County of Sussex. The PPG asked Libby to pass on CONGRATULATIONS to all members of the Practice.	
6	Flu Vaccinations and Autumn Covid vaccinations	<p>The dates for the winter Flu vaccinations are:</p> <p>Thursday 28th September Saturday 30th September In Robertsbridge Village Hall</p> <p>Saturday 7th October Battle Health Centre</p> <p>Eligible patients will receive a text or letter requesting them to book an appointment in the next day or two.</p> <p>The Autumn Covid vaccinations will not be delivered by the surgery other than to housebound patients and residents of care homes. Eligible patients will be contacted by the NHS.</p>	PPG to assist
7	Patient Issues	Libby announced that the waiting list for non-urgent appointments has reduced to about 10 days.	
8	PPG ACTION PLAN	Martine acknowledged that the PPG Action Plan was agreed in 2018 and had not been updated due to the reduced number of meetings during the pandemic. However, several of the items on the plan have now been achieved, for example the PPG has grown in numbers and is more representative of the community although there is still a need to have some younger members and a more diverse group. There is now a PPG Facebook page in operation which is regularly updated by Elodie. Martine will update the Action Plan and circulate at the next meeting.	Action Plan to be updated for next PPG meeting
9	Information to Patients on New Ways of Working	<p>A discussion took place on the best ways of communicating with the wider community on the changes that are taking place in the way the Practice works e.g. the focus on digital communication and the criteria for appointments.</p> <p>The PPG felt a regular newsletter might be helpful or a regular page in The Villager in Robertsbridge.</p> <p>This topic is to be discussed again at the next meeting</p>	Agenda at the next PPG meeting
10	Treasurers Report	Keith reminded the PPG that we do have a budget that stands at £942.	
11	Date of next meeting	Monday 6 th November at 7pm at the Robertsbridge Club.	